

City of Milton Keynes Swim Club

Affiliated to the ASA South East Region and the Oxon & North Bucks ASA

www.cmks.com



CMKSC 502400's Open Meet

Licensed 2SE1181 at Level 2 by the ASA for entry
into National, Regional & County Championships

Saturday 19th & Sunday 20th November 2011

Entry Form & Information Pack

City of Milton Keynes Swim Club

MEET INFORMATION

- Venue:** This competition will be held at **Stantonbury Campus Leisure Centre, Stantonbury, Milton Keynes MK14 6BN** Telephone: **01908 324466**
Clicking [HERE](#) will take to the Google Maps page but please be aware that the centre is so new it is not as it appears on Google.
- Car Parking:** Available in the centre's car park and there is an overflow car park. Please remember to not leave valuables on show in your cars when parked.
- Pool:** A 6 lane 25 metres pool with anti-turbulence lane ropes.
- Timing:** Daktronics Omnisport 2000 6 – line scoreboard is to be used in conjunction with a computerised result service.
- Entry Fee:** The entry fee is **£5.00** per event. **This is a cardless meet and payable by cheque only.**
- Coaches Pass:** Coaches Passes are available to Coaches supporting competing swimmers. This will include poolside admission, programme, poolside drinks, lunch and one set of results for Club which will be emailed to one designated coach. Coach passes must be ordered with entries to assist with catering. The cost of a two day pass is £25 for both Saturday and Sunday. A One Day pass costs £15 and includes lunch. Due to catering requirements **Coaches' Passes cannot be sold on the day.**
- Closing Date:** The closing date for entries is: **Monday 17th October 2011**
Completed entry forms must be returned via email or post by the closing date together with the appropriate fee to the Promoter:
David Webber.
New Buildings Farm,
Bullington End,
Hanslope,
Buckinghamshire.
MK19 7BQ
- Email -** meet.cmksc@gmail.com
- For Verbal enquiries:**
Brian Murphy
Telephone: 07946 408955
Email: brian.murphy4@sky.com
- Spectators:** Ticket options are
- | | | |
|--------------------|-------------------|-----------------|
| Saturday or Sunday | All day: | Adults & OAP |
| | One session only: | Adults & OAP |
| | Children - Free | Daily Programme |
- Refreshments:** The Leisure Centre has a small café and the usual vending machines, and there are also other establishments in the local vicinity that provide hot food on both days. The café will be open for the sale of hot and cold refreshments during the meet.
- Health & Safety:** All participants and spectators must observe the health & safety precautions in operation at the Bletchley Leisure Centre and must be aware that the use of photography is not permitted by visitors, spectators or competitors.
- Swim Shop:** A Swim Shop may be present on both days by the main entrance to the leisure centre.

Photography: A professional Sports Photographers will be present for this event. This event, by its very nature, is in the public arena and when entering for the event the participant and their parents acknowledges this fact, which may result in the recording and publication of his/her image. All photographers and staff will have been CRB checked and the company shall operate a strict Child Protection Policy and Code of Ethics. Only coaches and officials will be allowed mobile phones or cameras on poolside. Swimmers are not allowed mobile phones/cameras poolside. If caught they may be omitted from the meet.

Property of Swimmers & Spectators Neither the City of Milton Keynes Swim Club nor Stantonbury Campus Leisure Centre can be held responsible for loss or damage to spectators' or competitors' property. Competitors are advised to use the lockers in the changing room (20p coin needed which is non-refundable). **Large swim bags will not be permitted on the poolside.**

PROMOTERS CONDITIONS

Session Details: Entry on to Poolside from 7:45am.

Session 1 Session 3	Start Start	9:05am 9:05am	Session 2 Session 4	Start Start	TBC TBC
Warm up Starts at 8:00am Registration Closes at 8:10am			Warm up Starts (TBC) Registration Closes (TBC)		
8.00 – 8.15	Boys	9 - 12 yrs	1.15 – 1.30	Boys	9 – 12 yrs; 13 yrs Surnames A-L
8.15 – 8.30	Boys	13 yrs and over	1.30 – 1.45	Boys	13 yrs Surnames M-Z; 14 yrs & over
8.30 – 8.45	Girls	9 -12 yrs	1.45 – 2.00	Girls	9 – 11 yrs; 12 yrs Surnames A-T
8.45 – 9.00	Girls	13 yrs and over	2.00 – 2.15	Girls	12 yrs Surname U-Z; 13 yrs & over

**** Coaches are responsible and must supervise swimmers during warm up & during both sessions.**

Competition The Competition is open to amateur swimmers as defined by the ASA Laws:
Age: Age as **20th November 2011** for the following age groups: 9/10, 11/12, 13/14, 15/16, 17 and over. (100m events for 9yr girls and 9/10yr boys are not permitted, except 100IM - Sept 09 ASA Guidelines)

Entries: Entries must be made on the Individual Entry Forms attached, indicating preferred events. Submitted times **must be shown for each event entry** and will be used for seeding purposes as races will be swum in a spearhead formation. Qualification times must be personal best times and fall within the attached table in the respective Age Groups for Consideration for Entry.

This is a cardless meet and payable by cheque only. Clubs sending more than 3 swimmers in total will need to submit entries electronically using team manager lite from Hy-Tek as well as entry and official's summary sheets along with a **single cheque** when submitting entries. Club entries will only be processed once the electronic entry file, cheque, entry summary sheet and summary of officials are received.

Any paper entries (no more than 3 swimmers from any one club) must be on the official entry form, and must include the entrants Name, ASA registration number, DOB and submitted times together with correct entry fees.

Payment will only be accepted by single cheque (payable to City of Milton Keynes SC) and no entries will be registered unless accompanied by the correct payment has been received.

Entries (cont'd): Please note that entries for the meet will be prioritised on the following basis:

- 1st.** Prior to the date six weeks before the 1st day of the meeting entries from qualifying swimmers from CMKSC will take priority.
- 2nd.** After the date six weeks before the 2nd day of the meeting priority will be given to Clubs submitting electronic entries and correct payment along with offering assistance. In order to ensure that we have appropriate officials and helpers available on the day, entry for swimmers is offered first to swimmers whose parents/guardians assist in an official capacity and then to swimmers on a **first come first served basis**. Numbers will only be limited to enable the gala to meet licensing requirements and will be at the promoter's discretion. It will then be clubs submitting manual entries and payment (Less than 3 swimmers), then individual swimmers offering assistance and then all other entries.

No entries will be accepted after the closing date or during the meet unless due to promoters error or omission. **Refund of entry fees will be made for rejected entries or where the entry to an event has had to be restricted. For any other reason refund of entry fees will only be made up until the closing date for entries or at the discretion of the Meet Manager.**

Late Entries: Applications for entry must be correctly submitted by the specified date. Entries received without payment or incorrectly completed may be rejected.

Warm-up: Warm up details as noted above. Warm up procedures will be listed at either end of the pool. Diving is only permitted in designated sprint lanes.

Competing: It is the responsibility of the Team Manager and Coaches to ensure that their competitors report to the marshalling stewards in time for the start of their race. Competitors must report to the competitor's steward when they are called. Any competitor not reporting in time may be excluded.

Withdrawals: If a swimmer still fails to swim after signing in this shall result in a fine of £5 per swimmer per event, which must be paid before the competitor competes again in a CMKSC Event. In the event of a competitor not paying the fine, the Club in whose name the competitor has entered the Championships shall be responsible for payments.

Start: To maintain the scheduled timing of events all starts will be over the top, except backstroke races.

Seeding of Heats: Heats will be swum fully integrated and in spearhead formation time order.

Winners: All events are HEAT DECLARED WINNER.

Awards: Individual medals for the first 3 each places in the age groups. Awards may be collected from the designated collection point when results are posted.

Results will be emailed to club's nominated person. Results will also be available to download from the City of Milton Keynes Swim Club - www.cmksc.com

Admissions: The promoter reserves the right to refuse admission to any competitor or spectator.

Health & Safety: All children should have **footwear** on when not in the changing rooms or poolside. For Health and Safety reasons at the end of each event swimmers must remain in their lanes in the pool until released by the referee.

Data Protection: DATA PROTECTION ACT 1984 – Personal information submitted to this meet is held on a data base and consent is therefore assumed to hold and disclose this information as necessary.

Miscellaneous: Anything not covered in the above conditions and associated literature will be at the discretion of the promoter/referee, subject to ASA Laws and ASA Technical Rules of Swimming.